



## **Case Care Specialist**

Want to join one of South Texas' premier child welfare agencies in "restoring innocence and strengthening families?" Family Tapestry, a Division of The Children's Shelter, is looking for you! Since 1901, The Children's Shelter has provided a continuum of Trauma-Informed Care for Bexar County children with a history of prolonged abuse, abandonment and/or neglect. Family Tapestry was created in 2018 to weave together the community to transform the foster care experience in Bexar County. Our goal at Family Tapestry is to ensure each child is safe in care, achieves permanency, improves their overall wellbeing, experiences fewer moves and shorter stays in care, and increases family engagement, which leads to better outcomes, trusting relationships, and meaningful connections. It takes one person to change the life of a child. Will you be part of our tapestry to fulfill our mission?

The Case Management Specialist is responsible for coordination of services within the Family Tapestry Network of providers as required by the contract and licensing regulations. The Case Management Specialist will provide support and coordination of services in order to facilitate safety, permanency, and well-being of placements. This includes collaboration with Network Providers to ensure all children receive recommended and/or required services.

### **.Responsibilities Include:**

- Responsible for carrying out case coordination services as required by the contract and licensing regulations.
- Coordinates admissions, case planning, extensions and discharges of child/youth with appropriate parties in the provider network.
- Works closely with professional and childcare staff of Family Tapestry network providers and community partners to ensure the delivery of services outlined in the child/youth service plan.
- Makes frequent contact after placement of child/youth to ensure appropriate services are provided with appropriate parties within the provider network and community partners.
- Documents child/youth records and services provided by Network Providers in accordance with the provisions of licensing standards, COA and Family Tapestry policy.
- Attends child/youth case meetings as required with appropriate parties.

### **Requirements:**

- Bachelor's degree preferred and/or extensive related experience preferably in the field of social services.
- Two to five years' experience working in social services.
- Ability to assess the strengths and needs of children/youth referred to Family Tapestry
- Ability to engage and communicate effectively with persons from diverse cultures and communities, including children/youth, their parents, network provider's staff, supervisors, administrators and the legal and judicial system.
- Skills in organizing work in a responsible way in an environment with multiple challenges and priorities
- Maintain current driver's license/access to reliable and safe transportation for self.

**Family Tapestry is a Division of The Children's Shelter - an Equal Opportunity Employer committed to a culturally diverse workplace and offering a competitive pay and benefits package.**

You can apply on-line by visiting our website [www.familytapestry.org](http://www.familytapestry.org) or in person at:

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San Antonio, TX 78228  
Monday-Friday 8am-5pm